



IVEF Funding Application

WHAT TYPES OF PROGRAMS OR PROJECTS WILL BE CONSIDERED FOR FUNDING?

- Health & Wellness projects (mental, physical & emotional) (K-12)
- Multi-Purpose outdoor "Green Spaces" (K-12)
- Learning-based grade or building-wide assemblies (K-12)
- Extracurricular academically based clubs or programs (6-12)
- Educationally based Field Trips for students in need (K-12)
- Pathway 360 (5-12)

Please note: Proposals must enhance and cannot replace the current curriculum.

EVALUATION CRITERIA:

- **OBJECTIVES:** Describe the project's goals and how each objective will be measured.
- **ALIGNMENT:** Describe how the project relates to and enhances the existing curriculum.
- **DESCRIPTION:** Provide a clear and detailed program description. If applicable, provide dates of project activities.
- **BUDGET:** Provide a budget and budget narrative that explains how funds are used. Please confirm with your principal the funding available for your building.

FUNDING CRITERIA:

- Give your project a creative and compelling title.
- All line-item expenses must be tied to the overall project idea.
- Funding cannot cover salaries or stipends.
- Funding cannot fund facility maintenance.
- Funding will not be allocated for projects that do not support, enhance, or align with the existing curriculum.

Please note that the Office of Curriculum and Assessment must pre-approve all technology, subscriptions, and app licenses.

FUNDING:

- The IVEF only funds projects that cannot be funded by school or district budgets. Please contact your building principal or a district administrator if you need clarification.
- One or more applicants may submit applications within a grade level, department, school, or educational club. Teachers are welcome and encouraged to submit applications as a team.
- Applicants must disclose all funding sources for a proposed project. This includes any grants, donations, or financial support that have been secured or are being sought from other organizations or entities. Disclosing multiple funding sources is essential to ensure transparency and avoid potential conflicts of interest. Please provide detailed information regarding the amount, source, and purpose of each additional funding source.

TIMELINE:

- Applications are open from September 15 to May 30. Applications outside this timeframe will be considered on a case-by-case basis.
- The deadline for expending funds for approved grants is the end of the semester following the approval. (Ex: Grants authorized in the fall ~ funding disbursed by the end of the spring semester)

APPLICATION CHECKLIST:

- Proposal Cover Sheet with Proposal Narrative
- Budget and Budget Narrative: a brief explanation of the use of funds
- Applications that are incomplete or missing any of the outlined grant criteria or application checklist items will be returned to the applicant.

RESPONSIBILITIES OF RECIPIENTS:

- Use the funding for the purposes intended.
- Projects must be fully implemented, and funds must be expended by the date indicated in the funding approval email.
- Purchases should be sourced from the list of approved vendors. See the list below.
- The building principal must approve and sign off on grants before submitting to the IVEF.
- Upon funding implementation, the applicant must provide photos and a grant summary. Additional information will be included in your grant approval letter.
- Funding recipients will coordinate with appropriate staff developers, department chairs, and building media liaisons to share successful outcomes in staff development sessions and promote IVEF funding.
- All items purchased become the property of SASD.

IVEF PURCHASING GUIDELINES & APPROVED VENDORS: All purchases should be made using the vendors below. If you wish to use a vendor not listed here, please contact the IVEF before applying. Receipts must be provided if you opt to be reimbursed for items not purchased from the authorized vendors below. Applicants will only be refunded for the purchase price, not sales tax. The IVEF is a tax-exempt organization and can provide a TE Certificate with notice and approval.

***IVEF Approved Vendors:**

Amazon	Global Industries	Lowes	School Specialty
Anthem Sports	Gopher Sports	Mancino Manufacturing	SMC Pneumatics.com
Apple	GoRuck	Mindware	Rogue Fitness
B & H Photo	Home Depot	Music & Arts	Rugby Imports
Bambu Lab	Home Science Tools	Music in Motion	Teachers Pay Teachers
Beckers	Kennedy Industries	Music is Elementary	Terra Bound Solutions
Booksource	Lakeshore	Nat'l Assoc for Music Ed	Therapy Shoppe
CDWG	LEGO	Office Supply.Com	Titan Fitness
Corporate Interiors	Lincoln Aquatics	Quill.com	Tractor Supply
DEMCO	Library Store	School Outfitters	US Cutter
eSpecial Needs	Longstreth Field Hockey	School Outlet	Wal-Mart
FunandFunction.com			Yoga Direct.com

***Accurate shipping costs must be included in all grant proposals**

PROPOSAL COVER SHEET

Please download the Proposal & Budget pages and fill them out using Adobe Acrobat, "fill and sign."
Once completed, please save the file and email it back to rpotter@indianvalleyef.org AND megd@indianvalleyef.org.
You will receive an acknowledgment within 48 hours of receiving your submission.

Project Title:	
Purpose of Project (5-6 Sentences)	
Requested Amount \$	
Timeline for Project/ Date of Field Trip <i>REQUIRED: Please be as specific as possible</i>	
Name of Applicant:	
School(s):	
Grade Level (s):	
How many students will participate?	
Contact Email:	
Applicant Signature & Date:	
Principal Signature & Date <i>The principal supports this project and confirms funding eligibility through the IVEF, as outlined in the application.</i>	
SASD Cabinet Member Approval & Date <i>The IVEF will facilitate review for all submitted grants. You will be contacted if any questions arise.</i>	

Budget Summary

Please review the Purchasing Guidelines and Approved Vendors list before applying.

School(s):	
Project Name:	
Applicant Name:	

Item	Item Description	Vendor	Item Cost	Quantity	Extended Cost
SHIPPING COST:					
	Total Funds Requested Including Shipping:				